

MYDDLE AND BROUGHTON PARISH COUNCIL

HEALTH AND SAFETY POLICY.

OVERALL RESPONSIBILITY RESTS WITH THE CHAIRMAN AND THE CLERK.

As the Council has less than five employees the Parish Council does not need to have a written Health and Safety Policy. However it believes that this is an important issue and as such needs to be formally addressed in the following ways:

1. Council Meetings – Use of Village Halls:

*Safety measures provided and published by the Village Hall Committees to be strictly adhered to.*

*Movement of chairs and tables for meetings to be carried out in a safe manner. Particular care with lifting and carrying.*

2. Clerk/Responsible Finance Officer:

*Risk assessment covering all aspects of the work maintained on file.*

*See Risk Assessment Policy.*

3. Play Area Supervisor:

*Risk assessment covering all aspects of the work maintained on file.*

*See Risk Assessment Policy.*

Policy to be reviewed annually in September.